



# DEPARTMENT OF HUMAN RESOURCES

## EMPLOYMENT OPPORTUNITY NOTICE

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### Saratoga County Sewer Department

**Job Title:** MAINTENANCE MECHANIC (PROMO)

**Salary Range:** \$64,751 - \$73,921\* (\*Based on years of service employed with Saratoga County)

**Work Location:** 1002 Hudson River Road, Mechanicville, NY 12118

**Classification:** Non-Competitive (**No Exam Required**)

#### Job Description

This is skilled mechanical work involving responsibility for independently performing a variety of installation repair and maintenance tasks on waste water treatment and related equipment requiring a good knowledge of one or more mechanical trades. This class differs from that of the less skilled position of Maintenance Man by the more skilled nature of the work and the increased supervision responsibilities. The work is performed under supervision of the Maintenance Supervisor with leeway allowed for exercise of independent judgment in carrying out the details of work. Supervision is exercised over the work of subordinate employees assigned to a variety of installation repair and maintenance tasks.

#### Minimum Qualifications (at least)

Candidates must be currently employed in the Saratoga County Sewer Department, serving continuously on a *permanent* full-time basis for at least **two (2) years**, as a Maintenance Worker.

**SPECIAL REQUIREMENT:** Candidate must possess, and maintain, a clear and valid New York State Driver's License appropriate for the type of vehicle to be operated.

(Degree must have been awarded by a college or university by a regional, national, or specialized agency recognized as an accrediting agency by the US Department of Education/US Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.)

#### Typical Work Activities (\*Illustrative)

- Assigns, supervises and performs a wide variety of repairs to pumps, mechanical screens, heat exchanger and reactor, gritting equipment, sludge and grit conveyor, skimming concentrators, filters and piping, and other pneumatic and hydraulic equipment;
- Supervises and participates in the inspection and preventative maintenance on pumping machinery, conveyors, centrifuges, boilers, wet oxidation equipment and related machinery;
- Performs a wide variety of plumbing and related plant cleaning and lubrication tasks;



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- Supervises and performs installation and replacement of a variety of plant equipment and machinery;
- Consults with manufacturer's representatives, supervisors, and subordinates relative to plant equipment functioning, repair and replacement;
- Aide's journeymen tradesmen such as plumbers, electricians, carpenters and others as required;
- Prepares a variety of records and reports dealing with preventative maintenance and repair functions.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

### **Additional Information**

- Excellent benefits, NYS Retirement and Compensation Plan

### **To Apply (via Link Provided)**

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

### **Applications will continue to be accepted until the vacancy has been filled**

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*