



# DEPARTMENT OF HUMAN RESOURCES

## EMPLOYMENT OPPORTUNITY NOTICE

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### Saratoga County Department of Public Works

**Job Title:** HEAVY EQUIPMENT OPERATOR (PROMO) – Multiple Vacancies

**Salary Range:** \$51,707 - \$69,374\* (\*Based on current merit/step level)

**Work Location:** 3654 Galway Road, Ballston Spa, NY 12020

**Classification:** Non-Competitive (**No Exam Required**)

#### Job Description

Work involves the operation one or more types of specialized heavy equipment used in road maintenance, construction projects and other public works activities; Incumbent performs a variety of manual tasks in connection with the operation and maintenance of such equipment; This title differs from Motor Equipment Operator due to the more complex nature of skill level required for the type of equipment being operated, along with the increased responsibility for the safety of others. Additional responsibility is involved for making minor repairs and service to equipment, which may include automotive equipment as needed. Work is performed under general supervision with leeway allowed for the exercise of independent judgement in carrying out the details of the work. Supervision may be exercised over the work of Laborer(s) and Motor Equipment Operator(s) depending on the project/assignment; Does related work as required.

#### Minimum Qualifications (at least)

Candidates must be currently employed in the Saratoga County Department of Public Works, serving continuously on a *permanent* full-time basis for at least 5 (five) years, and serving as a Motor Equipment Operator.

#### SPECIAL REQUIREMENT(s)

Candidate must possess a valid NYS Driver's License appropriate for the "type" of vehicle to be operated, with the appropriate endorsements issued by the New York State Department of Motor vehicles at time, and for duration, of appointment. (CDL required for the operation of vehicles with a gross weight over 26,000 lbs.)

#### Typical Work Activities (\*Illustrative)

- Operates bulldozer, power grader, roller, tractor with equipment and other types of heavy equipment in the construction and maintenance of highways and other public works projects;
- Operates heavy snow removal equipment including plows, heavy trucks, graders and 4-wheel drive snow plows, in the clearing of roads;
- Operates heavy equipment in connection with cutting banks, cutting and filling ditches, removing stumps, stripping gravel pits and related assigned highway department tasks;
- Performs minor maintenance and repair work on assigned equipment;
- May operate a variety of hand and power tools such as snow removal equipment, shovels, picks, axes, rakes, etc., in the performance of assigned duties;



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- May operate chain saws in cutting and trimming trees;
- Loads and unloads vehicles;
- Performs manual tasks related to motor and/or heavy equipment operation;
- Performs a variety of manual work within departmental operations when not engaged in equipment operations.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

### **Additional Information**

- Excellent benefits, NYS Retirement and Compensation Plan

### **To Apply (via Link Provided)**

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

**Applications will be accepted until September 27, 2024**

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*