



# DEPARTMENT OF HUMAN RESOURCES

## EMPLOYMENT OPPORTUNITY NOTICE

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### Saratoga County Sewer District

- Job Title:** MAINTENANCE WORKER – Promo
- Salary Range:** \$57,644 - \$66,816\* (\*Based on years of service employed with Saratoga County)
- Work Location:** 1002 Hudson River Road, Mechanicville, NY 12118
- Classification:** Non-Competitive (**No Exam Required**)

#### Job Description

This is semi-skilled work involving responsibility for independently performing a variety of repair and maintenance tasks on waste water treatment equipment and related plant facilities. General instructions are received regarding work of ordinary difficulty, permitting leeway in planning work details. Detailed instructions are usually received for new or unusual assignments. The work is performed under supervision of either a Maintenance Mechanic or Maintenance Supervisor, with leeway allowed for exercise of independent judgment. Supervision may be exercised over the work of Maintenance Helpers and laborers.

#### Minimum Qualifications: Either...

- A. Candidates must be currently employed in the Saratoga County Sewer District serving as a Heavy Equipment Operator, and must have served in this position on a continuous permanent basis for at least on (1) year; **OR**
- B. Candidates must be currently employed in the Saratoga County Sewer District as a Maintenance Helper, and must have served in this position on a continuous permanent basis for at least two (2) years.

#### Typical Work Activities (\*Illustrative)

- Performs a wide variety of semi-skilled repairs to pumps, mechanical screens, heat exchanger and reactor, gritting equipment, sludge and grit conveyors, skimming concentrators, filters and piping, and other pneumatic and hydraulic equipment;
- Inspects and performs preventative maintenance on pumping machinery, conveyors, filters, grit chambers and other plant equipment;
- Lubricates and cleans pumps and other machinery;
- Performs minor vehicle maintenance such as changing points and plugs, tuning engine, changing oil, etc.;
- Assists journeymen tradesman such as Electricians, Plumbers, etc. as required;
- Occasionally welds a variety of metals using both oxygen and electrical welding equipment;



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- Consults with manufacturer's representatives to become familiar with plant equipment operation and maintenance;
- May operate automotive equipment occasionally;
- Prepares a variety of records and reports related to the work.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

### **Additional Information**

- Excellent benefits, NYS Retirement and Compensation Plan

### **To Apply (via Link Provided)**

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

### **Applications will continue to be accepted until the vacancy has been filled**

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*