



DEPARTMENT OF HUMAN RESOURCES

EMPLOYMENT OPPORTUNITY NOTICE

Saratoga County Department of Health

Job Title: EPIDEMIOLOGIST (HELP's Program)

Salary Range: \$82,443 - \$105,790* (*Based on years of service employed with Saratoga County)

Work Location: 6012 County Farm Road, Ballston Spa, NY 12020

Classification: Non- Competitive (**Exam requirements temporarily waived**)

The Saratoga County Department of Health seeks an experienced candidate for a full-time Epidemiologist. The successful candidate should have Considerable knowledge of statistics and statistical analysis and the ability to utilize related computer applications and software, especially those utilized by New York State Department of Health. The future incumbent should have thorough knowledge of the principles, methods, and procedures of epidemiological investigation, and knowledge of infectious diseases, chronic diseases, and environmental sciences.

Job Description

This is professional level work involving responsibility for epidemiological investigations, surveillance, prevention and studies; Collects, organizes, and analyzes epidemiological data; Work is performed under general supervision of the Supervising Epidemiologist with leeway allowed in the exercise of independent judgement in carrying out established policy and procedures; performs related duties as needed.

Minimum Qualifications (At least...)

- A)** Possession of a Doctoral degree in public health, epidemiology or biostatistics from an accredited college or university, with a concentration in epidemiology or biostatistics, and one (1) year of satisfactory experience conducting an epidemiological surveillance and control program or data analysis in the areas of infectious diseases, chronic diseases and environmental conditions. **OR;**
- B)** Possession of a Master's degree in public health (or equivalent degree) from an accredited college or university, with a concentration in epidemiology or biostatistics; and one (1) year of satisfactory experience conducting an epidemiological surveillance and control program or data analysis in the area of infectious diseases, chronic diseases or environmental conditions; **OR;**
- C)** Possession of a Bachelor's degree, and continuing Certification in Infection Control and Epidemiology issued by the Certification Board of Infection Control and Epidemiology, Inc.

SPECIAL REQUIREMENT: Candidate must possess, and maintain, a clear and valid New York State Driver's License appropriate for the type of vehicle to be operated, in meeting the necessary transportation needs of the job.

(Degree must have been awarded by a college or university by a regional, national, or specialized agency recognized as an accrediting agency by the US Department of Education/US Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.)



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Typical Work Activities (*Illustrative)

- Maintains an effective epidemiological surveillance and control program in the areas of infectious diseases, chronic diseases and environmental conditions;
- Collects epidemiological data on infections and chronic diseases and environmental conditions;
- Organizes surveillance, investigation and control related data enabling the identification of patterns locally and in comparison, with regional, state, and national data;
- Participates in the conduct of studies to detect health problems in populations and formulates and tests hypotheses concerning causative agents;
- Prepares statistical and other reports;
- Participates in inter-agency collaboration with organizations in the pursuit of epidemiological information.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

Additional Information

- Excellent benefits and NYS Retirement

To Apply (PREFERRED METHOD - via Link Provided)

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

Applications will continue to be accepted through date noted or until the vacancy has been filled

***** This title has been approved under the NYS Civil Service HELP Program – exam requirements have been temporarily waived through December of 2025 *****

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.

We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.