



# DEPARTMENT OF HUMAN RESOURCES

## EMPLOYMENT OPPORTUNITY NOTICE

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### Saratoga County Sewer Department

**Job Title:** SENIOR WASTEWATER TREATMENT PLANT OPERATOR (HELPS Program)

**Salary Range:** \$72,094 - \$81,554\* (\*Based on years of service employed with Saratoga County)

**Work Location:** 1002 Hudson River Road, Mechanicville, NY 12118

**Classification:** Non-Competitive (Exam requirements temporarily waived)

#### Job Description

This is supervisory and technical work involving responsibility during an assigned shift for the safe and efficient operation of a Type A Wastewater Treatment Plant with the facilities for the activated sludge process (including modifications). Supervision is received from operating personnel of higher rank with leeway permitted for carrying out details of the work. This position is distinguished from Wastewater Treatment Operator class by the supervisory nature of the duties and the greater responsibility involved. Supervision is exercised over subordinate Wastewater Treatment Operators and Trainees during the assigned shift. Does related work as required.

#### Minimum Qualifications (at least)

Satisfactory completion of an appropriate course of instruction approved by the Commission, Department of Environmental Conservation and possession of a Grade 3A License issued under the provisions of the New York State Sanitary Code. Possession of license at the time of application and for duration of appointment.

#### Typical Work Activities (\*Illustrative)

- Supervises and participates in the operation of all equipment and processes relating to, treatment and disposal of wastewater in a safe, efficient and Economical manner;
- Monitors systems and equipment relating to the treatment of sewage and to the disposal of Sludge generated by the treatment process;
- Performs Lab work as required;
- Supervises total plant operation in absence of Chief Wastewater Treatment Plant Operator;
- Supervises bulk chemical unloading and transfer operations;
- Maintains all necessary records during shift;
- Makes inspection of all systems and machinery during assigned shift;
- May perform custodial duties in connection with upkeep of buildings and grounds;
- Assists in training programs for plant personnel.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*



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### Additional Information

- Excellent benefits, NYS Retirement and Compensation Plan

### To Apply (via Link Provided)

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

**Applications will continue to be accepted thru the date posted or until the vacancy has been filled**

**\*\* This title has been approved under the NYS Civil Service HELP Program – exam requirements have been temporarily waived through June of 2026 \*\***

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*