



DEPARTMENT OF HUMAN RESOURCES

EMPLOYMENT OPPORTUNITY NOTICE

Saratoga County Department of Public Works

Job Title: LABORER (SEASONAL)

Salary Range: \$23.96/Hour

Work Location: 3654 Galway Road, Ballston Spa, NY 12020

Classification: Labor (No Exam Required)

Job Description

The work involves responsibility for the performance of general laboring and/or construction tasks, which requires physical endurance and a willingness to perform arduous tasks at times in inclement weather. The incumbent generally uses hand and power tools to perform the work but may occasionally operate automotive equipment under close supervision of a qualified operator. The work is performed under direct supervision. Does related work as required.

Minimum Qualifications (at least)

None is required. Some experience in heavy manual labor, and a CDL license is desired.

NOTE:

Currently three (3) vacancy opportunities. This is a temporary term expected to last through August.

(Degree must have been awarded by a college or university by a regional, national, or specialized agency recognized as an accrediting agency by the US Department of Education/US Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.)

Typical Work Activities (*Illustrative)

- Performs a variety of manual labor tasks subject to inclement weather conditions and often in an unpleasant environment;
- Rakes and shovels asphalt to patch potholes or assist in the paving of roads;
- Assists in the installation, maintenance and repair of sidewalks or other projects by shoveling, jackhammering, laying forms, and pouring cement;
- Assists in the installation, maintenance, and repair of pipeline by excavating, laying pipe, and backfilling;
- Assists in patching and grading of streets and building manholes;
- Works on refuse collection route;



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- Loads and unloads trucks;
- Cuts brush, removes dead trees, plants grass, and mows lawns;
- Cleans debris from parking lots and culverts;
- Shovels snow and spreads salt;
- Operates power tools and equipment such as saws, mixers, jackhammers and tampers;
- Acts as a flag person on street jobs, coordinating safe pedestrian and traffic flow;
- Cleans vehicles and buildings;
- Operates motor equipment on a relief, emergency, or trainee basis.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

To Apply (via Link Provided)

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

Applications will continue to be accepted through the date posted or until the vacancy has been filled

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.

We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.