



DEPARTMENT OF HUMAN RESOURCES

EMPLOYMENT OPPORTUNITY NOTICE

Saratoga County Department of Social Services

Job Title: REGISTERED PROFESSIONAL NURSE

Salary Range: \$65,145 - \$74,865* (*Salary range provides earnings potential, which is based on years of service employed with Saratoga County in specified title)

Work Location: 152 West High Street, Ballston Spa, NY 12020

Classification: Non- Competitive (**No exam required**)

Job Description

This is a professional nursing position involving responsibility to plan, implement and promote community health initiatives in accordance with evidenced based practices and under the general direction of a supervisor. Nursing activities include but are not limited to: disease prevention, surveillance, investigation, mitigation, and promotion of population health. Duties may involve the responsibility of providing supervision over the work of support personnel. Does related work as required.

Minimum Qualifications (at least)

Possession of an Associate's degree in nursing from a regionally accredited or New York State registered college or university as qualifying for Registered Professional Nurse.

SPECIAL REQUIREMENT: Eligibility for a license issued by the State of New York to practice as a Registered Professional Nurse. Possession of the license at the time, and for duration, of appointment is required.

NOTE: A Registered Nurse may not be appointed until satisfactory evidence of possession of the above requirements has been presented to and approved by the Commissioner of Health.

(Degree must have been awarded by a college or university by a regional, national, or specialized agency recognized as an accrediting agency by the US Department of Education/US Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.)

Typical Work Activities (*Illustrative)

- Conducts disease surveillance and investigations; Develops and implements program related work-plans according to the New York State Aid requirements and Prevention Agenda focus areas;
- Provides appropriate population health promotion and prevention outreach activities;
- Educates healthcare providers, community stakeholders and the public regarding a wide range of health-related topics;
- Utilizes statistical data for planning, implementing and evaluating program activities;
- Provides skilled nursing care to client(s) in a variety of settings;



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- Maintains current knowledge of community resources and refers client(s) appropriately;
- Participates in scheduled and unscheduled emergency preparedness activities;
- May have responsibility to complete program and on-call coverage as assigned to ensure twenty-four (24) hour agency accessibility to the community;
- Maintains a variety of records and prepares reports.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

Additional Information

- Excellent benefits, NYS Retirement and Compensation Plan

To Apply (via Link Provided)

- Qualified candidates may alternatively submit an application and resume, by mail or in person to the Personnel Officer – Civil Service Division, 40 McMaster Street, Ballston Spa, NY 12020
- Resume may not be substituted for application
- Fax submissions will not be accepted

Applications will continue to be accepted through the date posted, or until the flyer has been removed.

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Office. Saratoga County is an equal opportunity employer.

We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.